

Balta Ecuador's Responsibility Commitment Internet Privacy Statement

In this document, "Balta" refers to the Ecuadorian firm focused on accounting, financial, tax and legal services.

By submitting data on this website, a visitor provides explicit consent to the use of the data shared, in accordance with this privacy statement, including cross-border transmission for the fulfillment of your voluntary requests. Balta is firmly committed to the protection of personal data.

Information Collection

Balta collects specific and voluntary information provided by visitors to the web site, such as, name, title, company address, e-mail address, telephone number, among others.

It is Balta's policy to restrict the information collected to the minimum amount possible to respond to the visitor's request. In the event that non-mandatory information is requested, the web site visitor will be notified at the time of collection. It should be noted that most publications are provided as public downloads.

Visitors may also send e-mails through the site. Their messages will include the user's identity and e-mail address, as well as any additional information the user wishes to include in the message. Because the Web site is also used as a recruiting tool, a visit to the Web site may also prompt the user to submit his or her resume to Balta. Balta does not request confidential information or sensitive personal data through the website, therefore, we ask users (website visitors) not to provide any information that could be considered as confidential. If the user does so, he/she will be giving his/her explicit and express consent to use it in any of the ways described in this privacy policy.

Use of information

Balta will use your personal information for the purposes for which you have provided it, responding to the principles of privacy, intimacy, transparency, purpose, relevance and minimization, quality and accuracy, legality, loyalty, proportionality and confidentiality guaranteed by the regulations in force in Ecuador and internationally.

The user may choose to provide personal information in cases such as:

- Request publications.
- Sending a resume or previous employment information.
- Referring another person's resume to participate in selection processes.
- Participate in "join the mailing list" initiatives.
- Participate in newsletters, discussions or forums.
- Requesting information related to a specific topic.
- Subscribe to compensation surveys, questionnaires or comparative surveys.
- Register for events and conferences.

- Register to join the Alumni community.

To learn more about the different categories of information collected, please review the Information Collection section.

Information Collection

Information collected through the website is only used for the purposes intended and stipulated at the time of collection. This information is not shared with third parties. Balta avoids excessive or irrelevant collection of information. If a visitor feels that the site has collected too much information, they are encouraged to contact info@balta.com.ec and express their concerns.

With the exception of the mailing list initiative described above, where visitors explicitly choose to receive specific materials from Balta, we do not use the information collected for unsolicited marketing activities.

Cookies and Weblogs

Cookies may be used on some pages of the www.balta.com.ec site. "Cookies" are small text files that are stored on your hard drive that help provide a customized experience during your visit to the website. For example, a cookie may be used to store registration information for an area of the site so that the user does not have to re-enter it on subsequent visits to that area. It is Balta's policy to use cookies to simplify navigation of our Web sites and to facilitate registration procedures.

For cookie management, most browsers allow people to refuse the use of cookies, i.e., a visitor can refuse a cookie and continue browsing. For the proper administration of the website, we may include anonymous information about our operational systems and identify categories of visitors such as domain types and browser types, these statistics are reported in full to webmasters. This is done to ensure that the website provides an optimal browsing experience for visitors and is an effective source of information.

Third Parties

Balta's policy defines the following for handling information from third parties. We will only disclose an individual's nonpublic personal information to third parties under one or more of the following conditions: for a business purpose and when we are legally permitted to do so: when Balta has the individual's permission to make the disclosure and/or to comply with a legal obligation/requirement.

In addition to the information sharing practices described in the relevant section on our processing activities, we share personal information with the following recipients:

- Third parties providing IT services: we use third parties to assist us in providing our services and to help provide, run and administer our internal IT systems. The servers that power and facilitate that cloud infrastructure are located in secure data centers around the world and personal data may be stored in any of them.

- Balta websites do not collect or store personally identifiable information to disseminate or sell to third parties for commercial purposes or store personalized sales proposals from third parties.

Retention of Information

Balta complies with requirements for the retention of information it receives. For example, addresses to which reports are sent. Visitor contact information will be retained for as long as it is required to fully fulfill the user's request or until the user requests that their information be deleted. Mailing list information, feedback forum comments, and e-mails are retained only for a period deemed reasonable to simplify visitor requests. Resumes, when considered, are stored in a database for future selection processes.

Security

Balta has implemented generally accepted standards of technology and operational security designed to protect personal information from loss, misuse, alteration or destruction. Only authorized Balta personnel and the third parties described in this privacy pledge have access to personal information and these employees and third parties have agreed to maintain the confidentiality of this information in accordance with Balta's policies.

Individuals may exercise their rights of access, rectification, cancellation or opposition, through the following email address info@balta.com.ec